



RENAISSANCE MANUFACTURING GROUP-ANNISTON, LLC
Position Profile / Job Description

POSITION / JOB TITLE:	Melt Supervisor	ORG LEVEL:	
REPORTS TO:	Melt Manager	JOB CODE:	
DEPARTMENT:	Melt	Post Date:	

POSITION PURPOSE

Assists Manager in coordinating production activities and meeting safety and quality parameters in the Melt department by performing the following duties.

PRIMARY TASKS AND RESPONSIBILITIES

- Proactively promote the RMG Values.
- Ensure the safety of team members as well as yourself. Use the appropriate PPE which includes head, hearing, foot, hand, and eye protection. May include fall and respiratory protection.
- Responsible for producing high quality iron within outlined specifications. Inspects analyzes and controls the quality and chemistry of iron by testing before use.
- Works with internal laboratory to verify quality of iron prior to releasing it for production.
- Plans, establishes priorities, and works with the molding department to, schedule production, and coordinates efforts to assure a safe, efficient, and economical production flow.
- Coordinates with maintenance team in inspecting and repairing equipment and machinery.
- Completes and maintains required records, work schedules and other administrative paperwork pertaining to the Melt department.
- Ensure adequate repairs are made to ladle lining and ladles are prepared in accordance with production requirements
- Directly supervises 5-10 team members
- Responsible for assigning and directing work
- Provides feedback in appraisal review of team members
- Proactively addresses potential issues and works to quickly resolve concerns

REQUIREMENTS: EDUCATION, EXPERIENCE, TECHNICAL / FUNCTIONAL SKILLS & COMPETENCIES

(Indicate typical education and work experience specifying minimum years of experience.)

Basic Requirements:

Bachelor's degree in a technical field is preferred; high school diploma or general education degree (GED); 5+ years foundry related experience (melt/mold) and/or training, 1+ year supervisory or leadership experience is required

Other Skills and Abilities: Excellent interpersonal skills, computer proficiency, good verbal, reading and writing skills. Must be willing to work any shift in any production area (cross training in other departments is required). Energetic "can do" attitude.

DESIRED SKILLS

(Examples: Software Skills, Communication Skills, Preferred Education)

Language Skills: Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of employees

Mathematical Skills: Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

Reasoning Ability: Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Computer Skills: Computer proficiency (Excel/Word). Must be willing to learn specific manufacturing software programs as needed



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WORK ENVIRONMENT AND PHYSICAL REQUIREMENTS

Foundry Environment:

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this Job, the employee is regularly required to talk or hear. The employee is frequently required to stand; walk; use hands to finger, handle, or feel and reach with hands and arms. The employee is occasionally required to sit; climb or balance and stoop, kneel, crouch, or crawl. The employee must frequently lift and/or move up to 50 pounds and occasionally lift and/or move up to 75 pounds.

Work Environment: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this Job, the employee is regularly exposed to moving mechanical parts and fumes or airborne particles. The employee is frequently exposed to high, precarious places and extreme heat. The employee is occasionally exposed to wet and/or humid conditions and outside weather conditions. The noise level in the work environment is usually loud.