



Job Description: Operator

Matt Trusky
Director of Engineering

Effective: 05/06/20
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- Use all required measuring instruments to verify product conformance
 - Apply visual standards to verify product conformance
 - Interpret and follow process monitoring frequencies and sample size
 - Recognize special characteristic symbols and apply related control requirements
 - Recognize tool wear prior to adverse affect on product
 - Identify and segregate nonconforming product (including suspect product)
 - Complete all production and inspection records – PDR
 - Package and label finished goods when applicable
- o ADDITIONAL, OPTIONAL RESPONSIBILITIES:
- Operate mechanical material handling equipment
 - Set-up manual machines with situational approval
 - Set-up CNC machines with situational approval
 - Change tooling
 - Adjust processing equipment
 - Routine maintenance
 - Select appropriate tooling, gages and fixtures

Date of Revision	Description of Change
05/06/20	Changed the approval from Peter Thermsen to Matt Trusky
05/21/19	Changed company name and logo
06/21/17	Updated the approvals